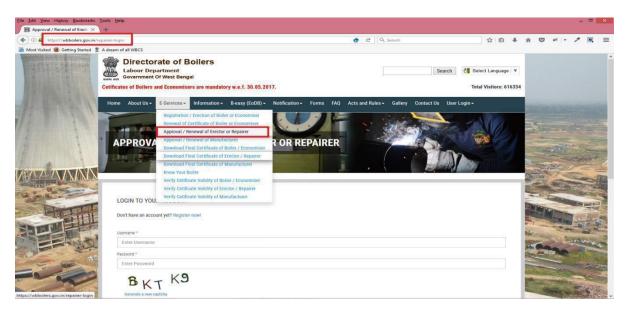
## **Directorate of Boilers**

## **Government of West Bengal**

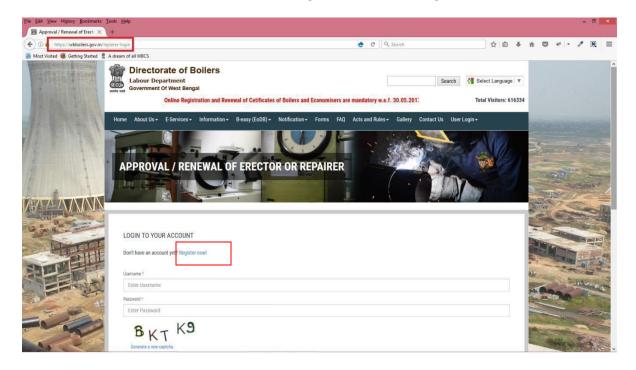
Approval for Boiler Erector/Repairer and Renewal thereof

## **Endorsement:**

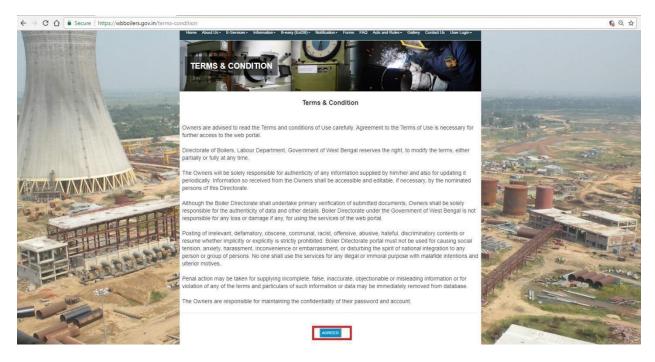
From the main menu under E-Services go to sub-link "Approval / Renewal/Endorsement of Erector or repairer"



If the applicant already has a registered account in our site then he/she can login using his/her login credentials. Else he/she have to click on the "Register Now" link to register online.



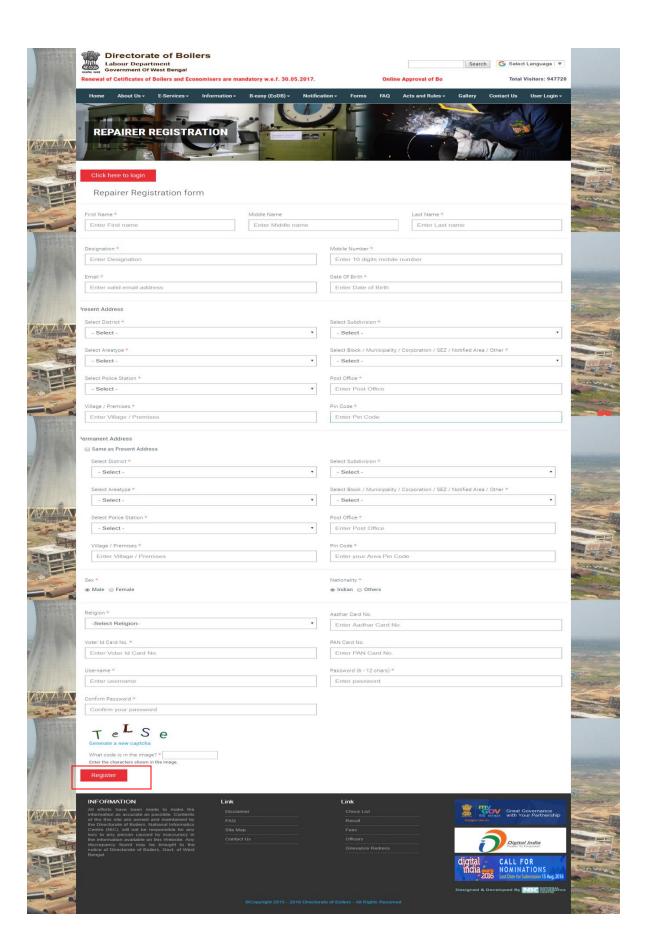
If clicked on Register Now then "Terms and Condition" page will open.



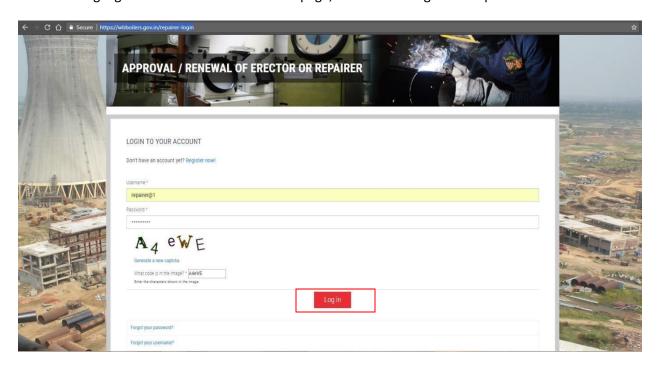
On "Agreed" click the page will redirect to "Read Me – Instruction" page.



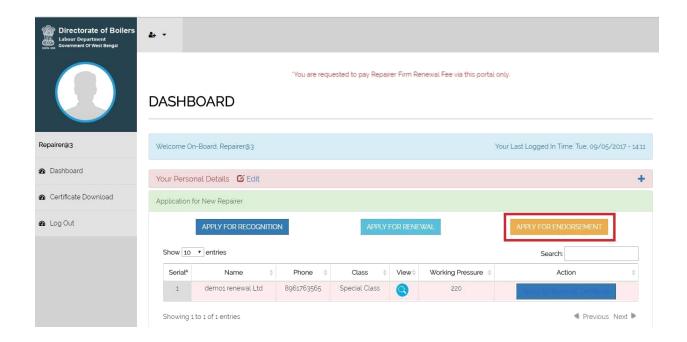
After accepting this, a new registration for repairer/erector profile creation page will open.



After creating login credentials from the above page, the user can login to the portal.

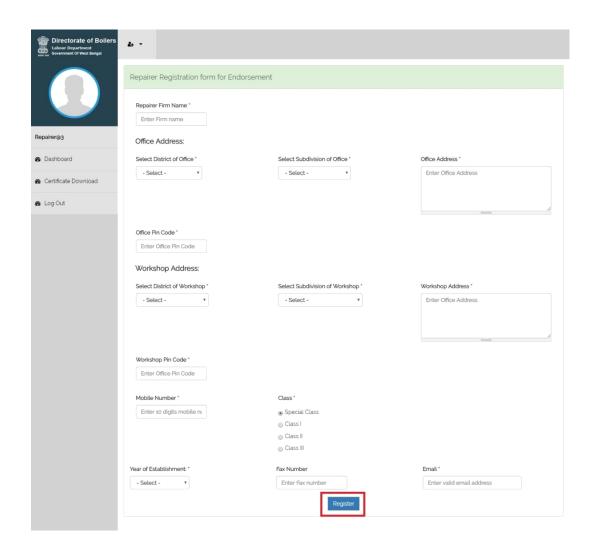


After successful login the dashboard page will open.

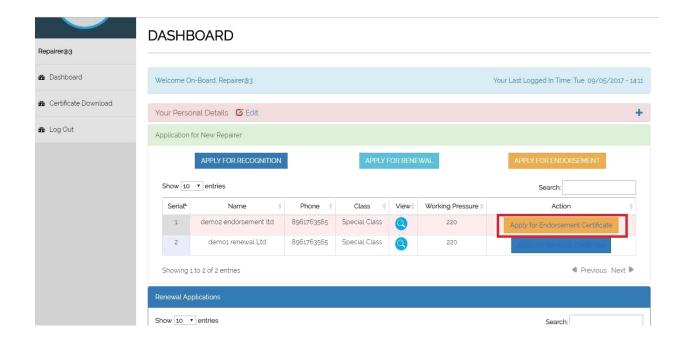


From there, user can apply for Endorsement.

The page will redirect to basic information fill up form where user will fill up the basic details of their firm.



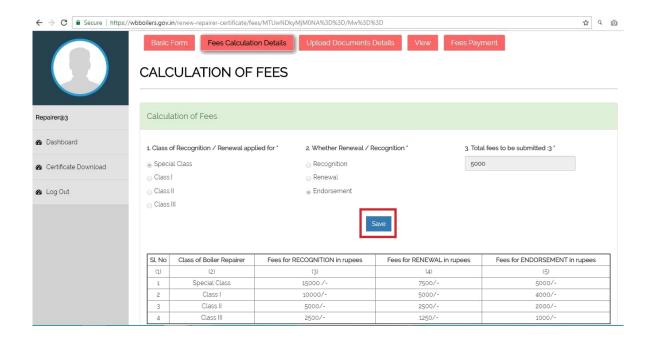
After successful creation of basic repairer/erector firm profile, user can apply for the endorsement certificate.



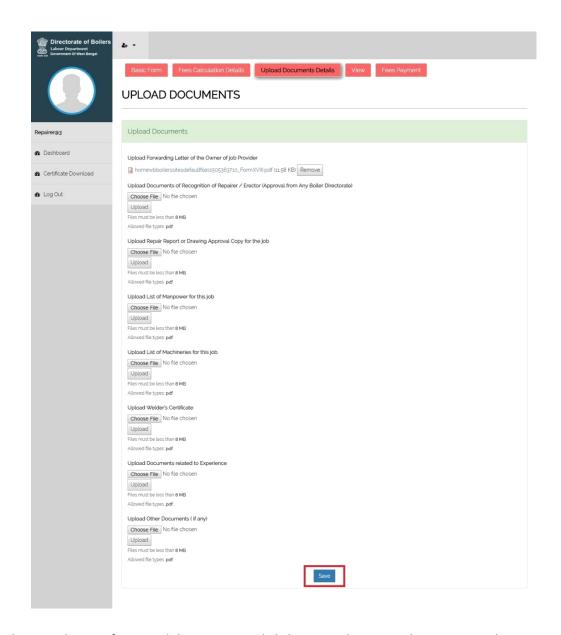
The form consists of five steps which are as follows:

⊕ Boller WBLTESTN23 TESTN23 Og-og-2019  © Fabrication & Erection of Pipe Lines				
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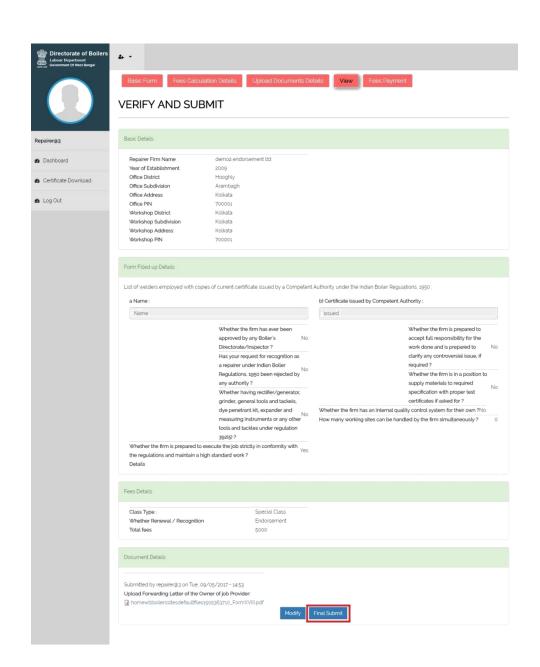
Click on save button to save basic form details after saving go to Proceed to Fees Tab.



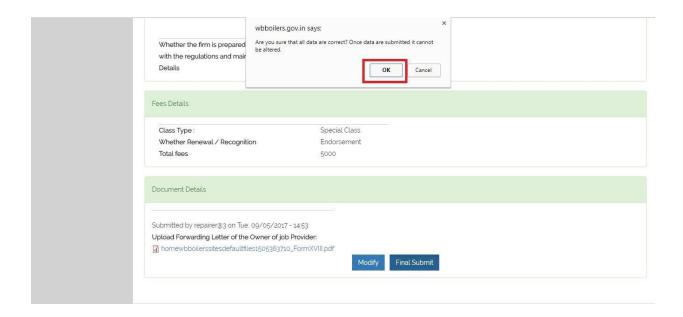
In the Fees tab fees automatically calculated according to Class. Click on Save button to save fees details and go to Upload documents tab.



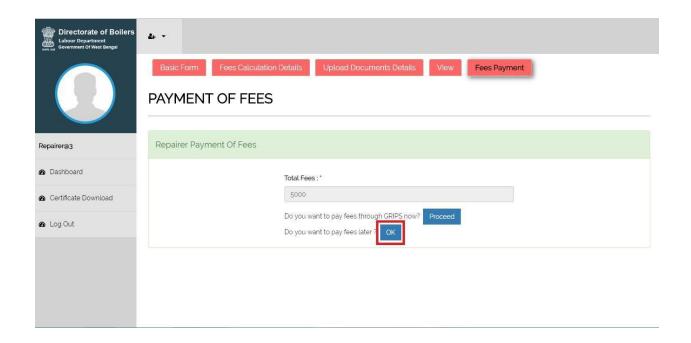
Upload scanned copy of required documents and click on save button and go to View tab.



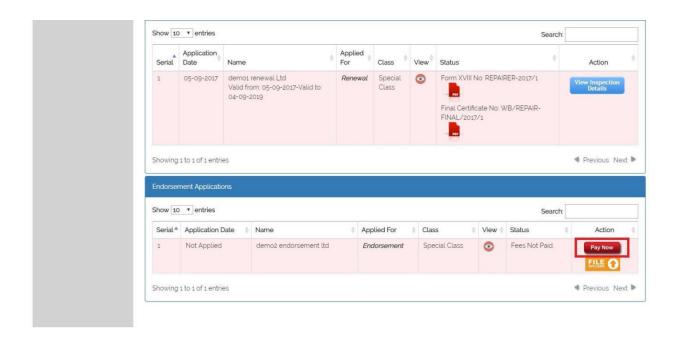
In View tab check all the details which is showing as summary and if anything correction required then click on Modify buttons to correct it otherwise click on Final submit button.

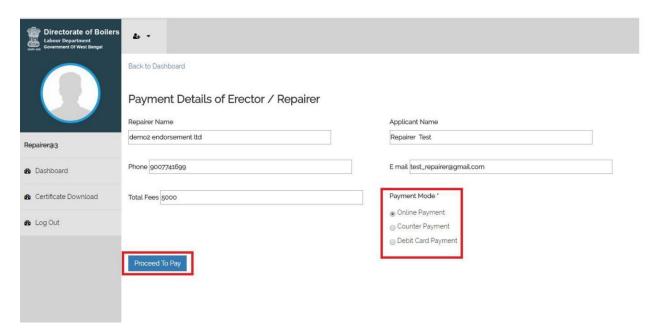


After final submit, go to Fess Payment tab for payments. If user want to pay at the same instant then click Proceed buttons or if want to pay later then click OK button.



If click on OK buttons then the page will redirect to dashboard page where user get "Pay Now" button . On clicking pay now our portal will redirect to grips from where he can pay the inspection fee amount and after successful payment he is redirected back to our portal.

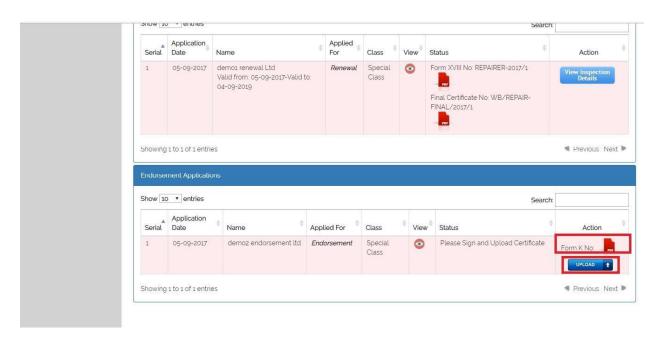




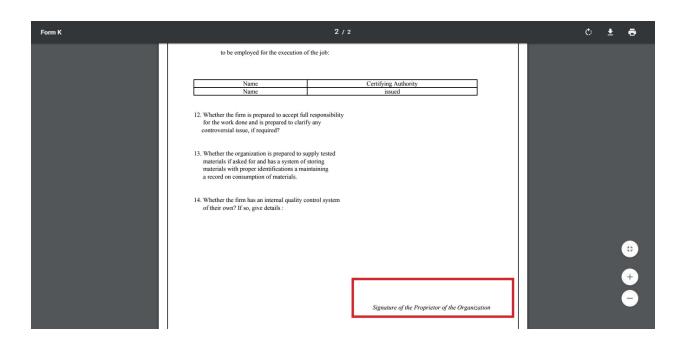
Select payment mode and click on Proceed To Pay button to pay fees, It will redirect to GRIPS portal.

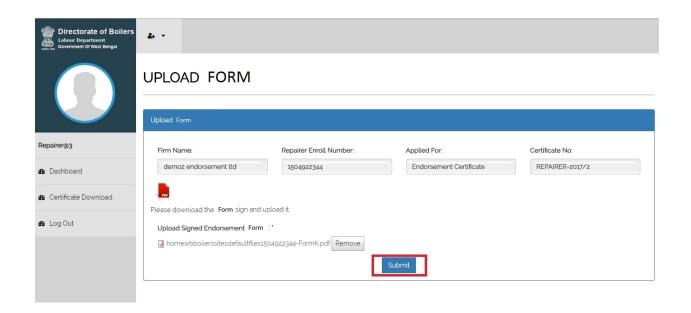


Once the payment is successful the status of the Form becomes "Applied".

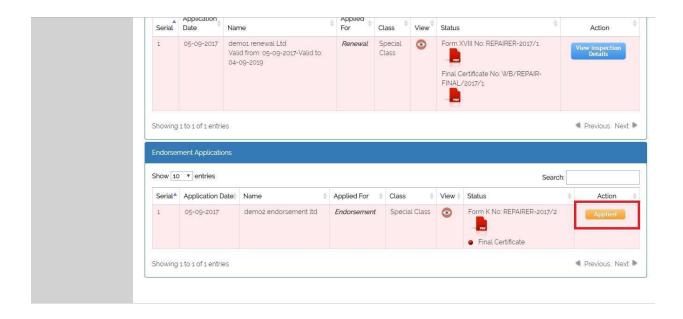


The repairer/erector has to download the Form K and apply DSC and re-upload it for the application process to be completed.

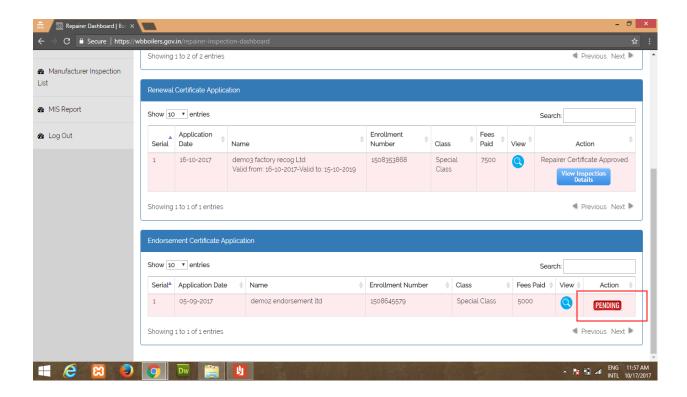




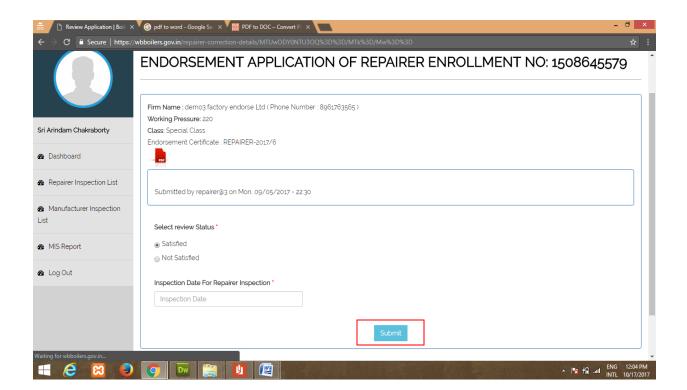
Once the Form K is uploaded the application for endorsement is successful.



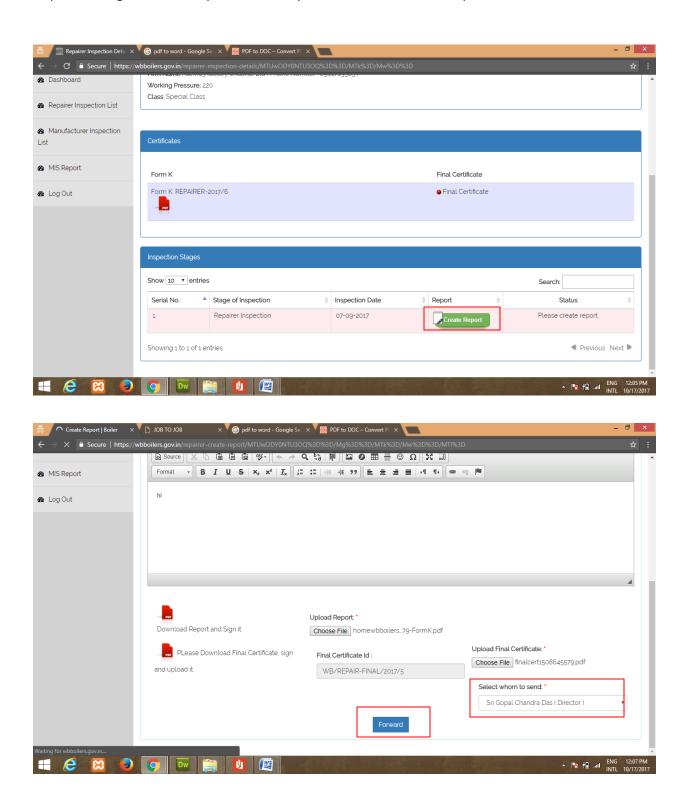
Now the inspection of the firm is done by allocated inspector.



All the latest application for inspection will be listed in inspector dashboard as pending. Inspector will click on pending application to view details.

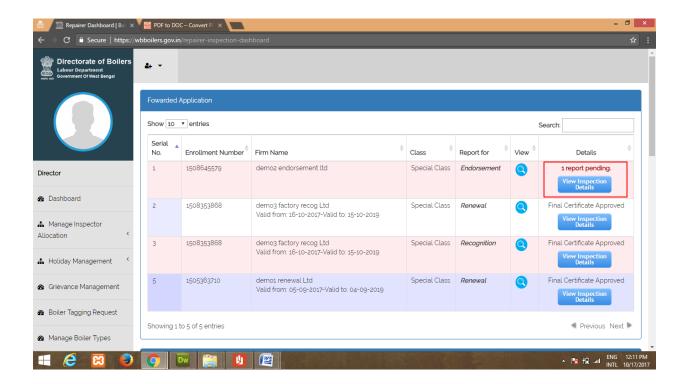


Inspector will give date of inspection and inspect the firm then create report of that firm.

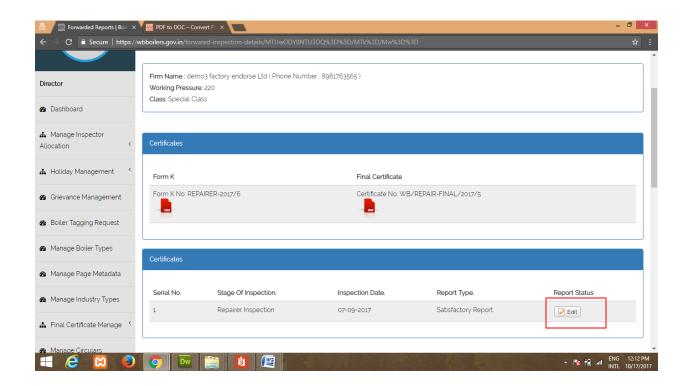


Inspector will create report and digitally signed and forward it to higher authority for approval.

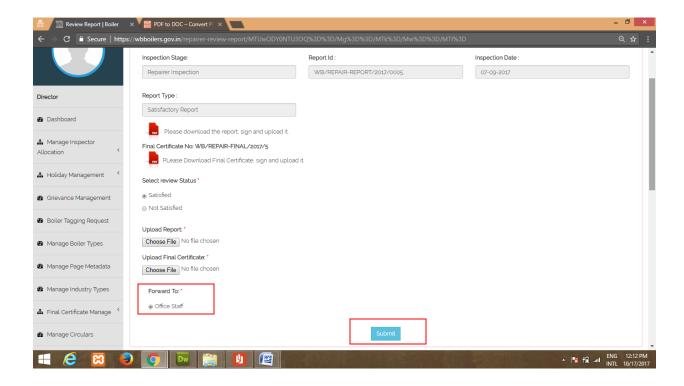
All the latest report will be shown as pending report in higher authority dashboard.



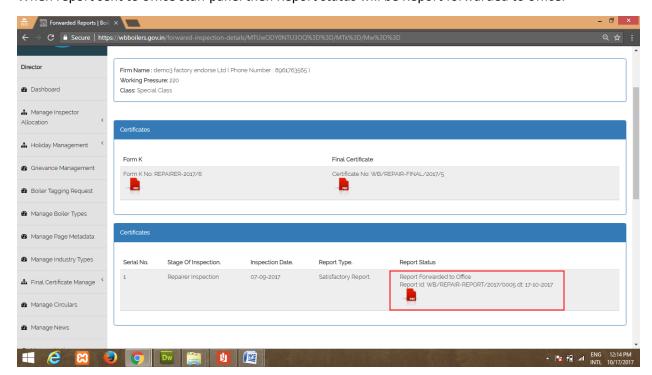
View report by clicking on view inspection details buttons.



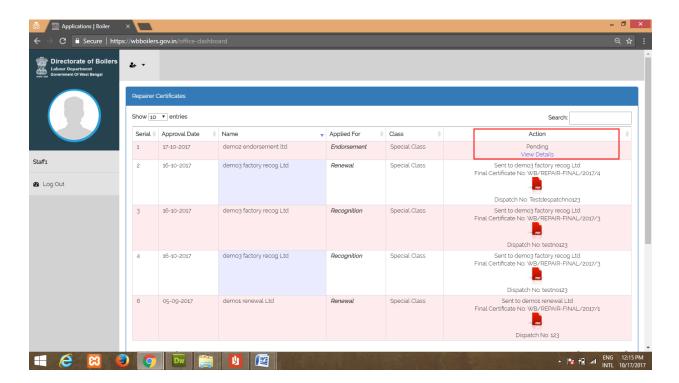
To see report click on edit button and check the report. Higher authority digitally signed report and final certificate and forward it to office staff panel.



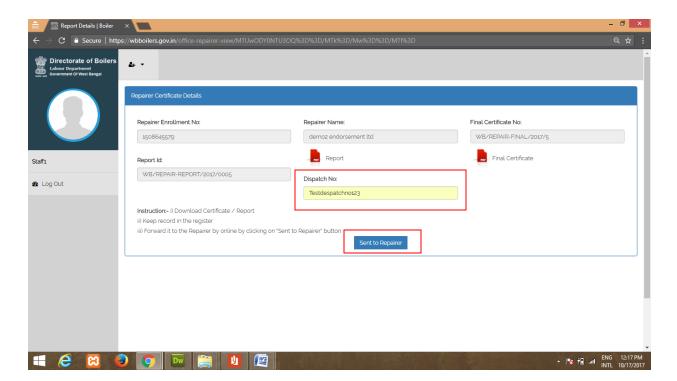
When report sent to office staff panel then Report status will be Report forwarded to office.

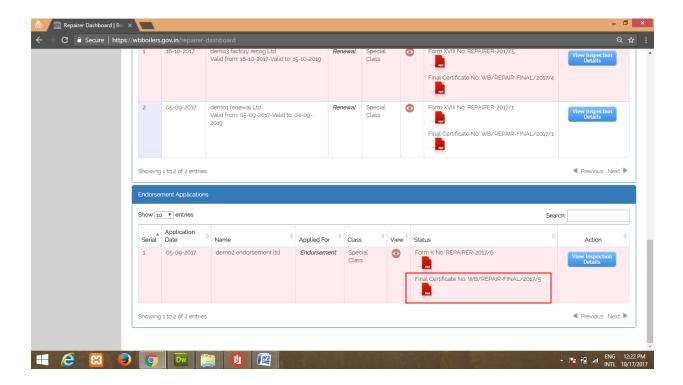


Report will be listed in the office staff panel as pending report.



Click on view details link to see the report. Office staff put dispatch number from office register and will click on Sent to repairer/erector buttons to sent it to applicant.





After completing inspection process applicant can see the Final certificate in their dashboard.

## Govternment of West Bengal

Directorate Of Boilers; West Bengal N.S. Bidgs; 8th Filor, I, K.S. Roy Road, Kolkata-700001

NO	Kolkata; dated the
From : The Director of Boilers, West Bengal	
To : demo3 factory endorse Ltd	
Kolkata, 700001	
Arambagh, Hooghly	
Sub: 1) Repairers to Boiler No test as per this Office Report No test	t dated 09-10-2017
2) Fabrication & Erection of pipe lines as per approved Drawi	ing No and the office No dated
Dear Sir.	
Messrs demo3 factory endorse Ltd	
I hereby permitted to undertake the job in item No.(1) and f or (2) m concurrence with owner letter No test123 dated 09-10-2017 under R	
	Yours faithfully,
	Director of Boilers, West Bengal,
No dt	
Copy forwarded with the full case of sri	

Applicant can download Final certificate by clicking pdf link of final certificate.