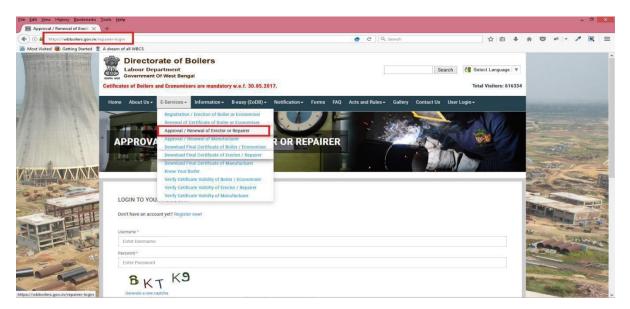
## **Directorate of Boilers**

### **Government of West Bengal**

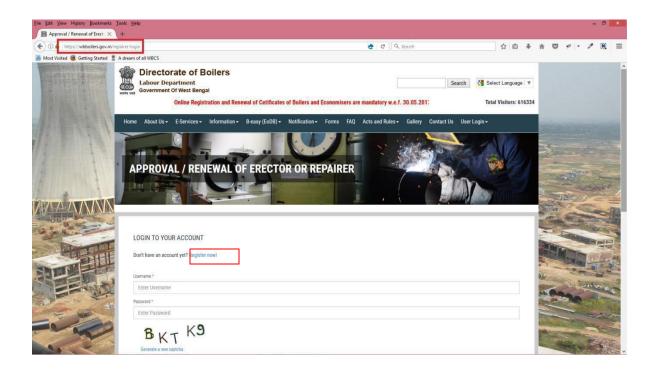
Approval for Boiler Erector / Repairer and Renewal Thereof

# **Renewal:**

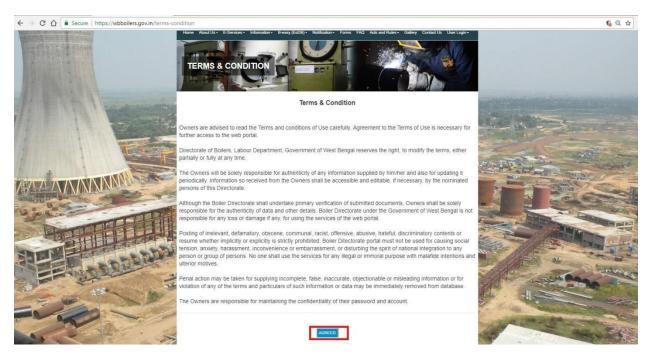
From the main menu under E-Services go to sub-link "Approval / Renewal/Endorsement of Erector or Repairer"



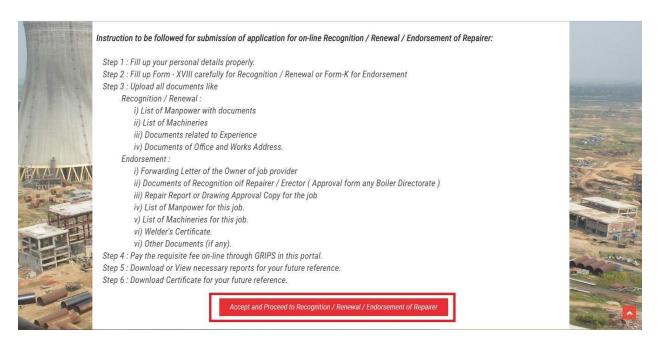
If the applicant already has a registered account in our site then he/she can login using his/her login credentials. Else he/she have to click on the "Register Now" link to register online.



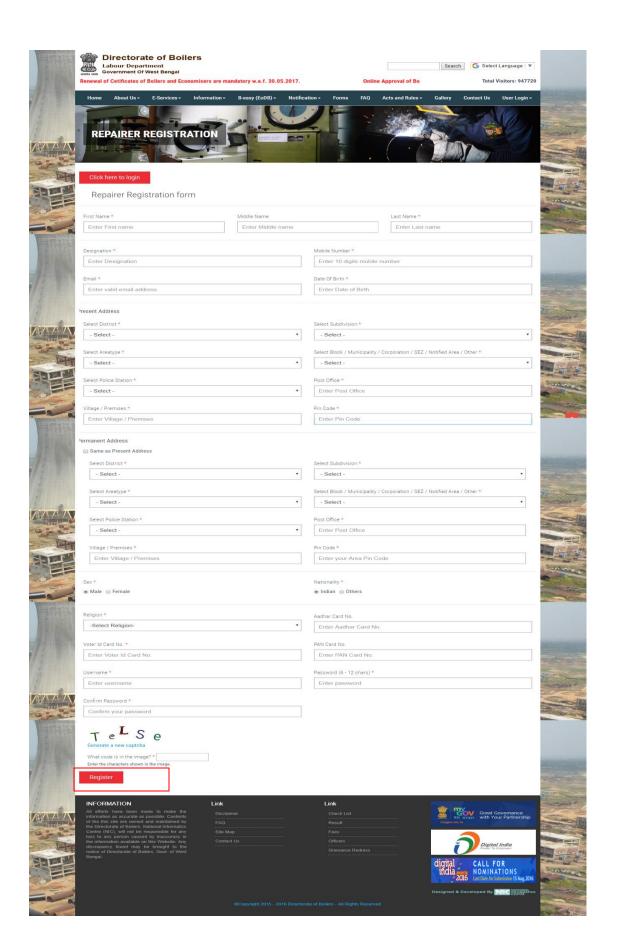
If clicked on Register Now then "Terms and Condition" page will open.



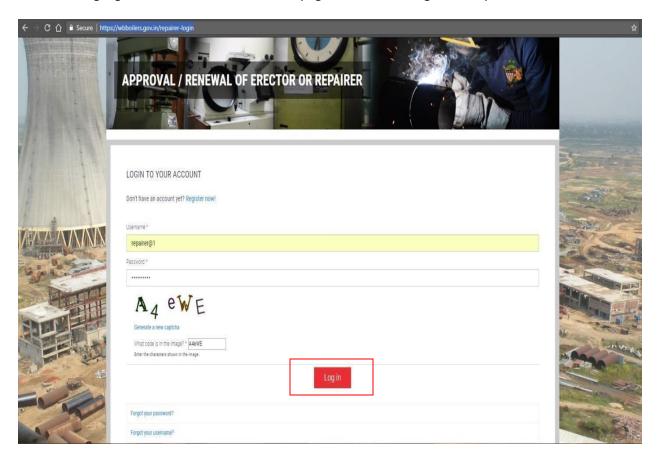
On "Agreed" click the page will redirect to "Read Me – Instruction" page.



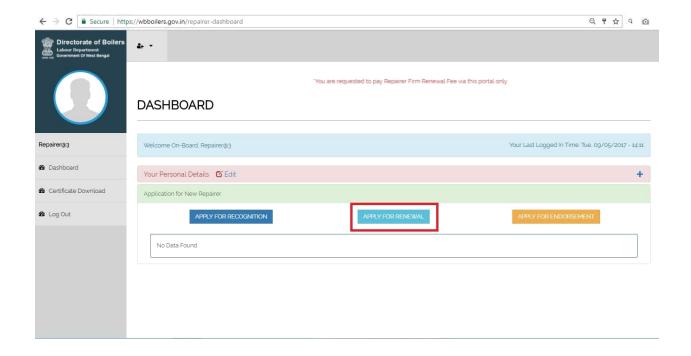
After proceeding this a new registration for repairer/erector profile creation page will open.



After creating login credentials from the above page, the user can login to the portal.

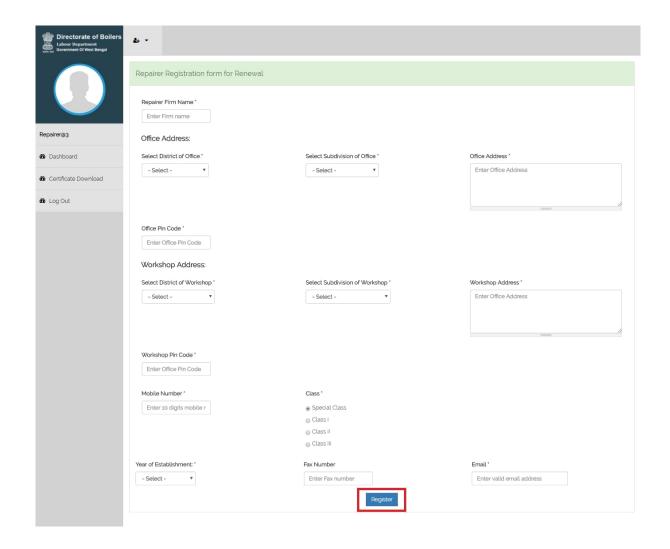


After successful login the dashboard page will open.

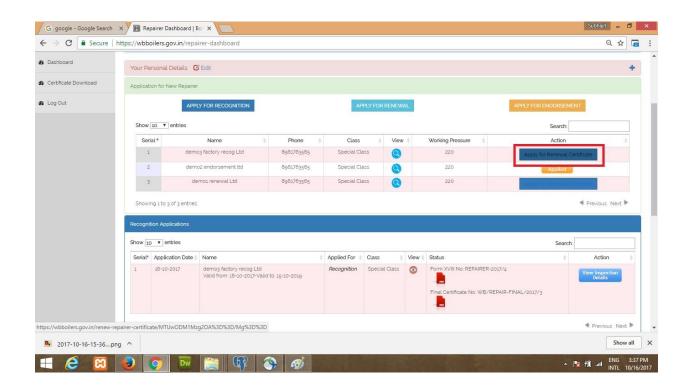


From there user can apply for Renewal.

The page will redirect to basic information fill up form where user will fill up the basic details of their firm.

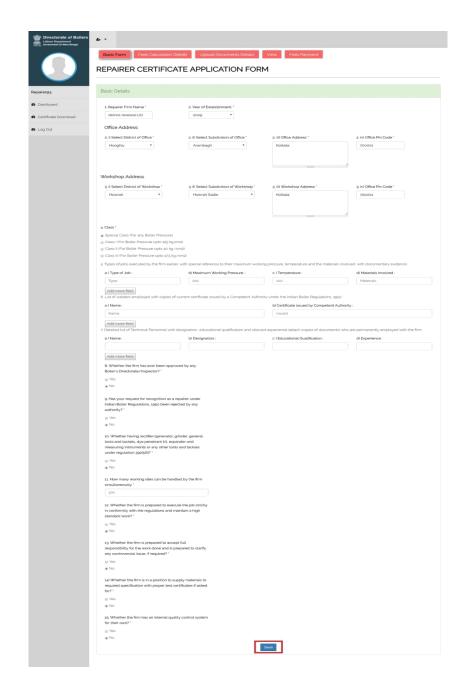


After successful creation of basic repairer/erector firm profile, user can apply for renewal certificate.

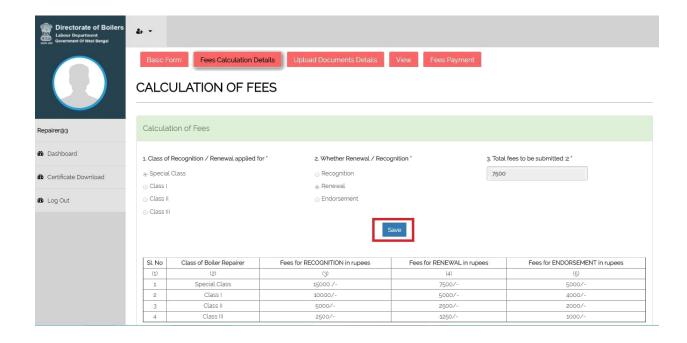


After successful creation of basic repairer/erector firm profile user can apply for the repairer/erector renewal certificate.

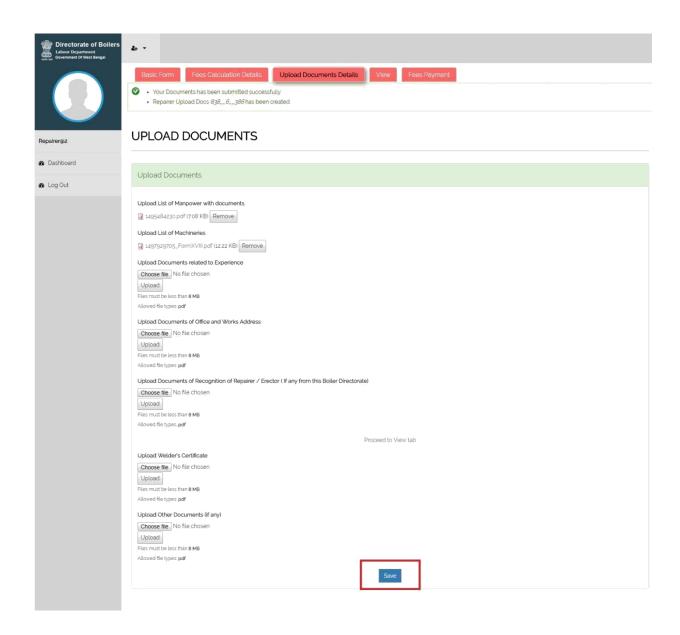
The form consists of five steps which are as follows:



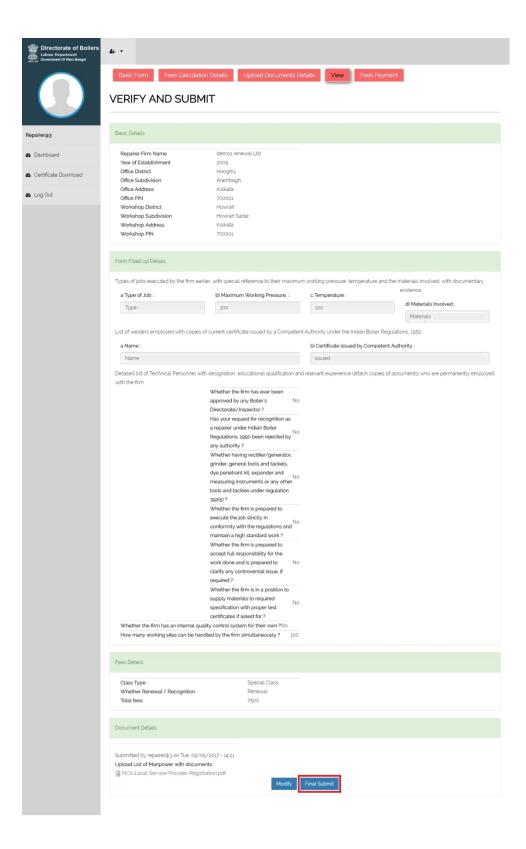
Click on save button to save basic form details after saving go to Proceed to Fees Tab.



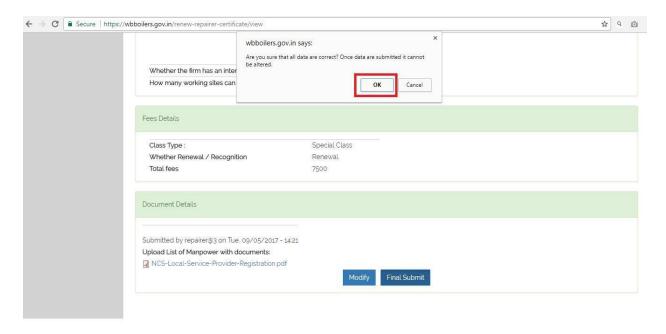
In the Fees tab fees automatically calculated according to Class. Click on Save button to save fees details and go to Upload documents tab.



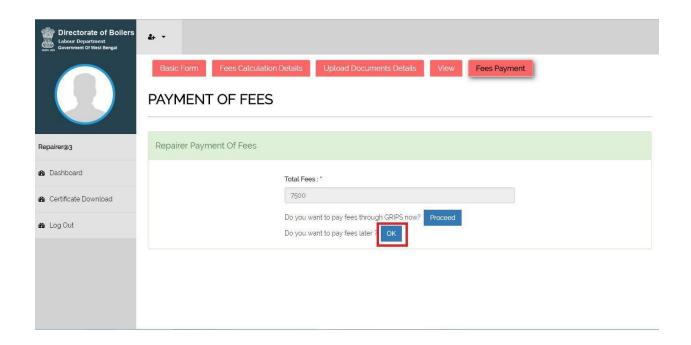
Upload scanned copy of required documents and click on save button and go to View tab.



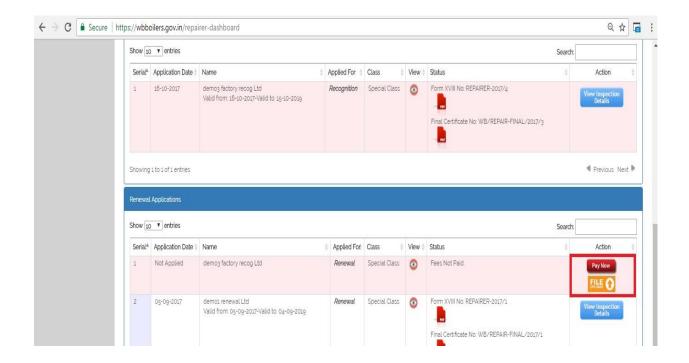
In View tab check all the details which is showing as summary and if any correction required then click on Modify buttons to correct it otherwise click on Final submit button.

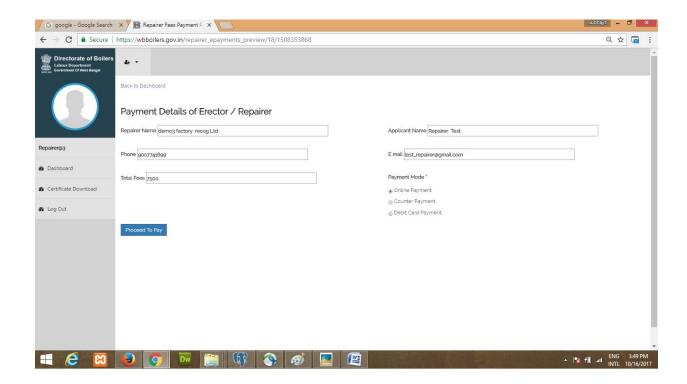


After final submit go to Fess Payment tab for payments. If user want to pay at the same instant then click Proceed buttons or if want to pay later then click OK button.



If click on OK buttons then the page will redirect to dashboard page where user get "Pay Now" button . On clicking pay now our portal will redirect to grips from where he can pay the inspection fee amount and after successful payment he is redirected back to our portal.

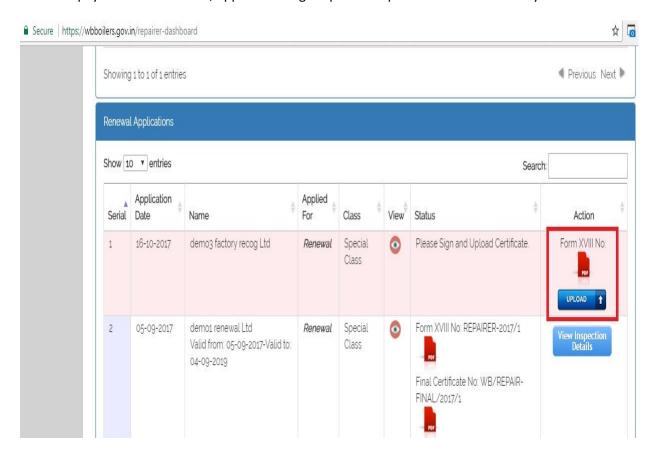




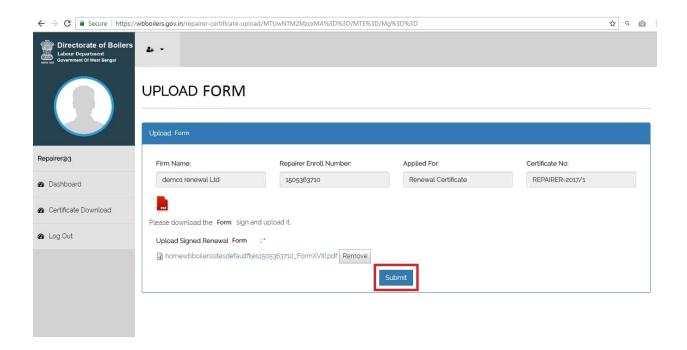
Select payment mode and click on Proceed To Pay button to pay fees, It will redirect to GRIPS portal.



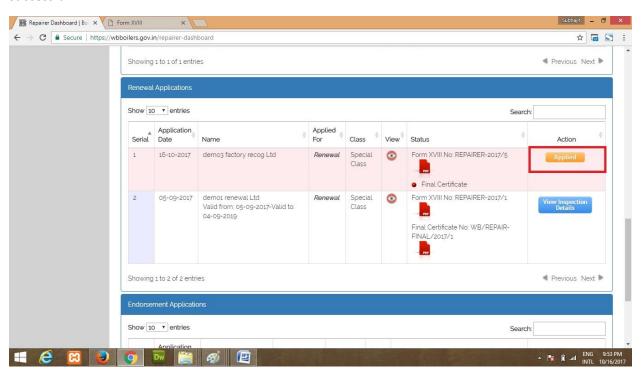
Once the payment is successful, applicant will get option to upload Form XVIII in the system.



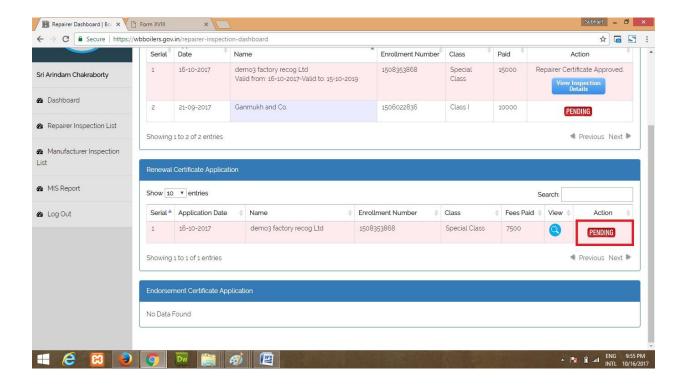
The repairer/erector has to download the Form XVIII and apply DSC and re-upload it for the application process to be completed.



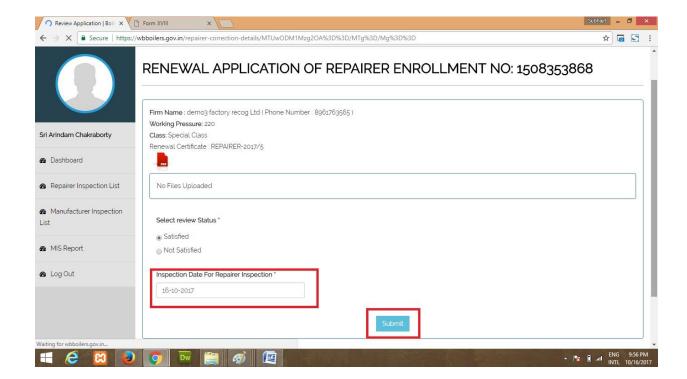
Once the Form 18 is uploaded the application for "Repairer/erector Renewal" is successful.

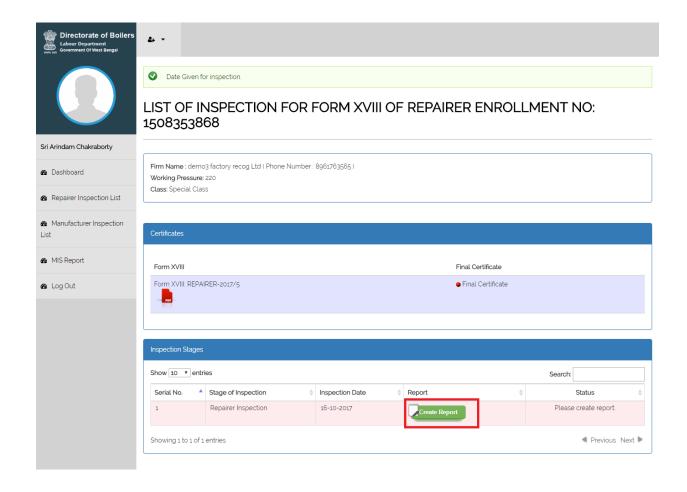


Now the application has been transferred to inspector dashboard where inspector can view new latest pending application in his dashboard.

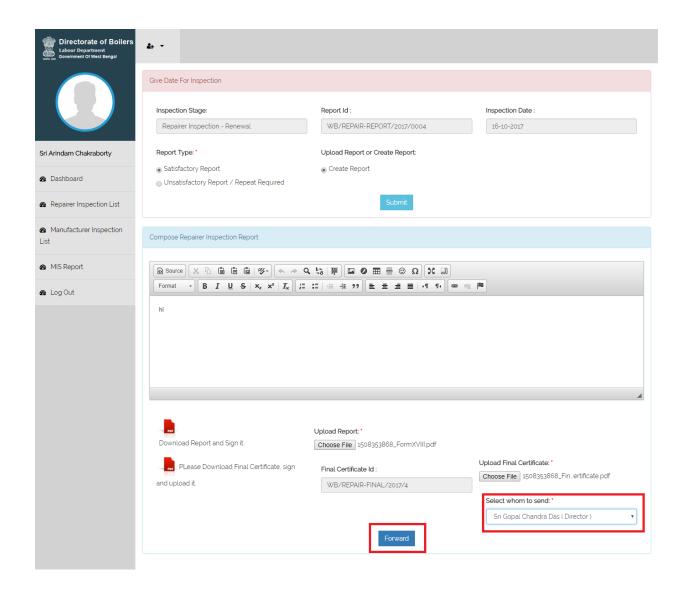


Clicking on Pending button inspector can see the application details and can give inspection date.

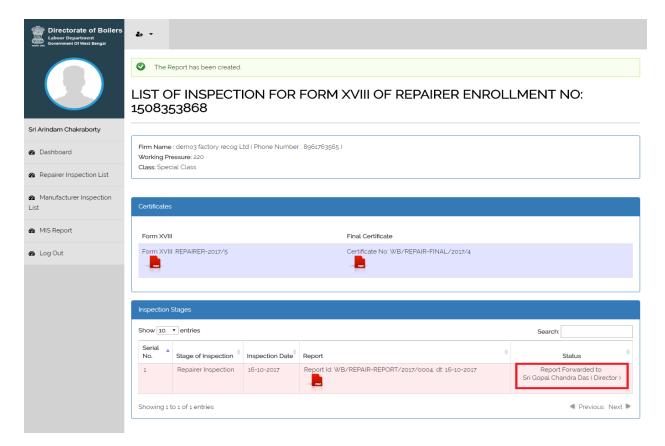




After inspection of the firm completed inspector will create report and forward it to higher authority for approval.

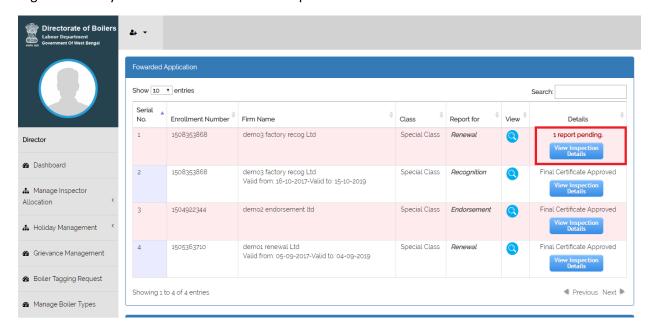


Inspector digitally sign report and final certificate and forward it to the higher authority.

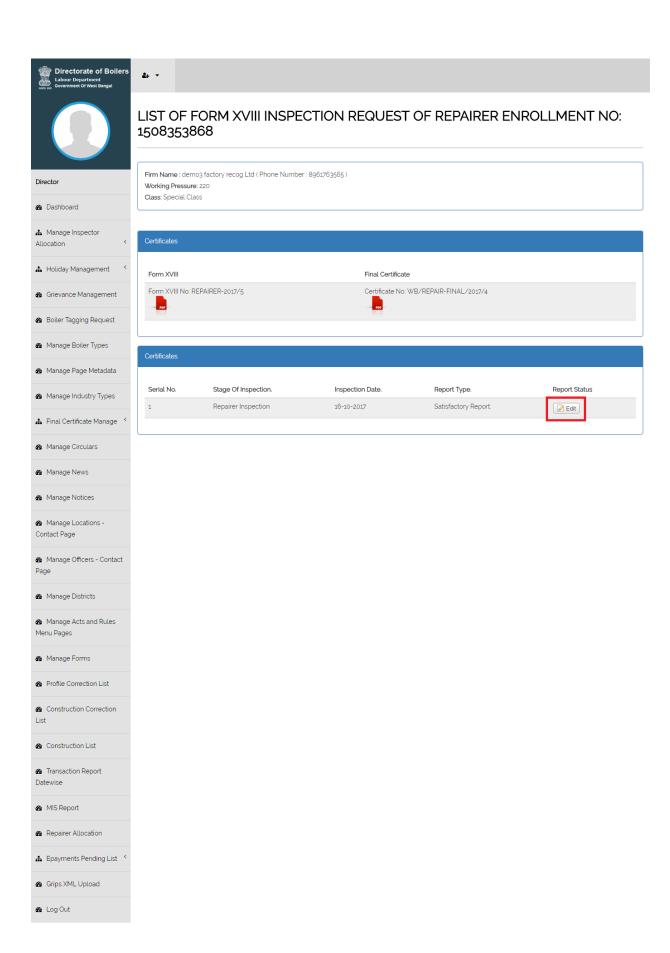


Once report forwarded, in status it will show Report forwarded to the selected higher authority.

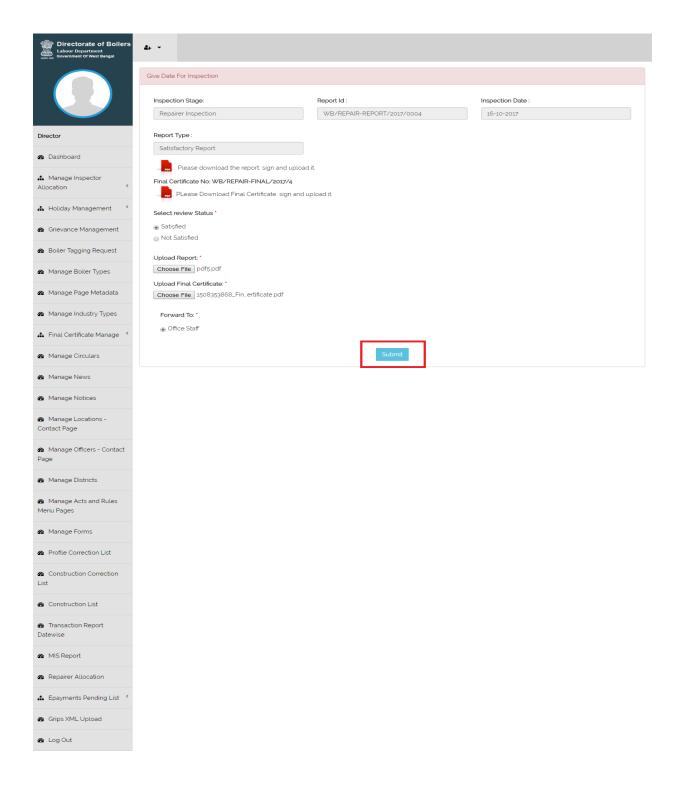
Higher authority can see these all forwarded report in his dashboard.

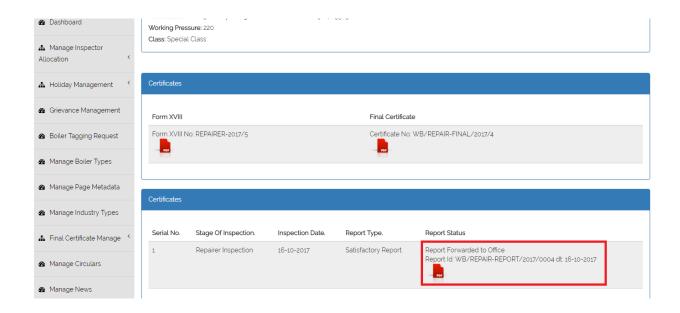


The latest forwarded report will be shown as pending report which can be viewed by clicking view inspection details button. When view details open click on edit button to see the full report.

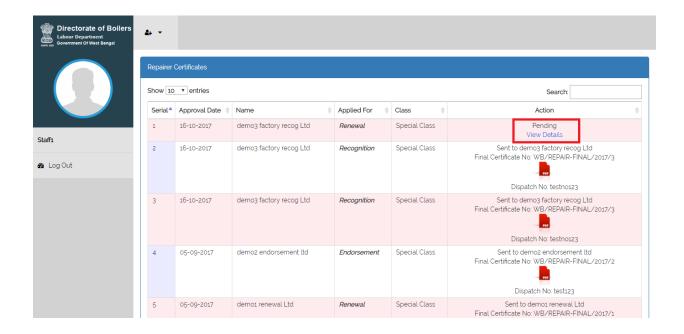


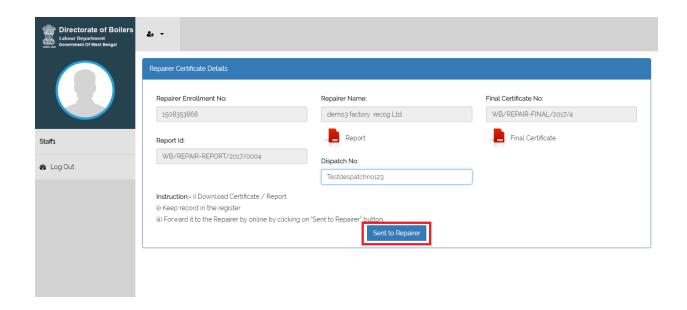
After verification by higher authority and digitally signing of report and final certificate and it will be forwarded to office staff panel.



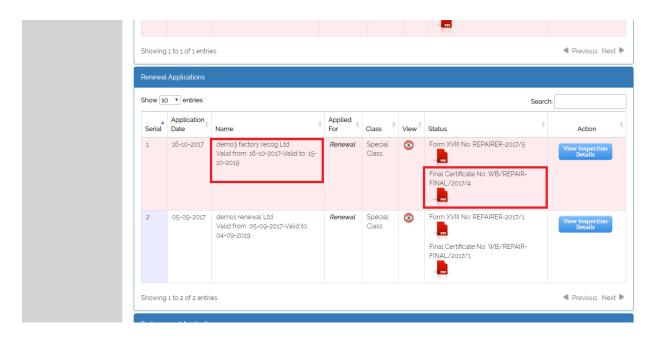


In office dashboard latest report will be shown as pending. Office staff click on pending view details to view details of the application.



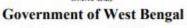


Office staff put dispatch number form office register and finally sent it to repairer/erector by clicking Sent to repairer/erector button.



Once the inspection completed then user can view Final certificate and validity of certificate.





#### Directorate of Boilers

8th floor, N.S. Building, 1, K.S. Roy Road

Kolkata-700001.

No: WB/REPAIR-FINAL/2017/4



## Date: 16-10-2017 Certificate of Renewal for Repairer/Erector

[See Regulation 392]

This is to certify that demo3 factory recog Ltd

of (office address): kolkata, Hooghly, Arambagh, PIN: 700001 (Works address) : Kolkata, Kolkata, Kolkata, PIN: 700001

is hereby granted recognition under regulation 392 of the Indian Boiler Regulations, 1950 as a repairer/erector of Boilers, Economisers, Steam Lines and Feed Lines in the state of West Bengal.

The repairer/erector should get the approval from this Directorate in each job upon application from the owners of the boiler as and when so entrusted.

Classification of Repair/Erector is: Special Class and can undertake job for a maximum Working Pressure of: 220kg/cm<sup>2</sup>

Competent Person

Director of Boilers, Govt. of West Bengal.

Applicant can download Final certificate by clicking on pdf link of Final certificate.