

# Form I

[see rule 4]

## ACKNOWLEDGEMENT

From

.....

..... (The Designated Officer/ Authorised Officer)

To

.....

.....

.....(Name and address of the Applicant)

Sub. --- The West Bengal Right to Public Services Act, 2013 --- Acknowledgement of application

Ref.--- Your application dated .....

I hereby acknowledge your application cited. Due date of service to be provided is

\_\_\_\_\_

**OR**

The following defects in the application may be rectified, urgently:  
(Specify defects, if any)

(1) .....

(2) .....

Yours faithfully,

Place:

Date:

Designated Officer/Authorised Officer  
(Office Seal)